



## **Accessibility Advisory Committee Meeting Minutes**

Tuesday February 18, 2020

1:00 pm Gym Meeting Room, Quinte Sports and Wellness Centre

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### **Attendance**

#### **Members present:**

- Councillor Garnet Thompson
- Councillor Sean Kelly
- Mr. Bryan Cuerrier
- Mr. David Globe
- Ms. Jennifer McTavish
- Ms. Patricia Russell

#### **Staff Present:**

- Ms. Sarah Collins, Accessibility Coordinator
- Mrs. Dorothy Wilkens, Council Services Assistant

#### **Members Absent:**

- Ms. Karen Kitchen

### **Order of Business**

#### **1. Call to order**

Councillor Thompson called the meeting to order at 1:05 pm

#### **2. Attendance**

Above

#### **3. Disclosures of pecuniary interests and the general nature thereof**

None

#### **4. Approval of meeting minutes**

Minutes of the Accessibility Advisory Committee meeting held on January 21, 2020 had been circulated.

Moved by Patricia Russell

Seconded by Bryan Accessibility Advisory Committee meeting of January 21, 2020 be approved.”

**- Carried -**

## **5. Correspondence**

There was no correspondence at this meeting.

## **6. Deputations**

There were no deputations at this meeting.

## **7. Items for discussion**

### 7.1 Approval of Mobility Bus Memo

Mobility Bus Memo was reviewed and approved by the Committee.

Moved by Jennifer McTavish

Seconded by Councillor Kelly

“That the Mobility Bus Memo be accepted and sent to Paul Buck, Manager of Transit Operations”

**- Carried -**

### 7.2 National AccessAbility Awareness Week

A sub-committee was established to generate ideas and create an “Open Forum” event. Topics suggested at this meeting that require further discussion include:

- inviting the public to share their challenges, experiences, and concerns
- providing information on current programs and services available in our community
- inviting businesses to share information about their assistive technology or devices
- bringing the building department into a discussion to informing builders on accessibility and the building code

The sub-committee will meet in the coming month to discuss further and will update the Committee the March meeting.

### 7.3 Pop-Ups Review

The Accessibility Coordinator provided information and resources about how other municipalities regulate and support business seasonal amenities in their downtown areas. A sub-committee was established to examine this topic in further detail and begin creating recommendations for accessibility guidelines for these types of developments.

The sub-committee will report back on their progress. Once the Committee has set their recommendations, there will be further discussions with relevant stakeholders, such as the downtown business improvement association and Economic Development and Planning Department staff members.

### **8. New Business**

Committee Chair, Councillor Thompson advised that the call for applicants for additional committee members is now open to the public and notice has been sent out through local media.

### **9. Next Meeting**

The next Accessibility Advisory Committee meeting will be scheduled for Tuesday March 17, 2020 at 1:00 pm, location to be confirmed.

### **10. Adjournment**

Meeting adjourned at 2:45 pm

Moved by Patricia Russell

Seconded by Bryan Cuerrier

"That the Accessibility Advisory Committee Meeting be adjourned."

**- Carried -**