



## **Accessibility Advisory Committee**

### **Meeting Minutes**

Tuesday January 21, 2020

11:00 am Gym Meeting Room, Quinte Sports and Wellness Centre

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### **Attendance**

#### **Members present:**

- Councillor Garnet Thompson
- Mr. Bryan Cuerrier
- Mr. David Globe
- Ms. Karen Kitchen
- Ms. Jennifer McTavish

#### **Members Absent:**

- Councillor Sean Kelly
- Councillor Kelly McCaw
- Ms. Patricia Russell

#### **Staff Present:**

- Ms. Sarah Collins, Accessibility Coordinator
- Mrs. Dorothy Wilkens, Council Services Assistant
- Mr. Paul Buck, Manager of Transit Operations

### **Order of Business**

#### **1. Call to order**

Councillor Thompson called the meeting to order at 11:05 am

#### **2. Attendance**

Above

#### **3. Disclosures of pecuniary interests and the general nature thereof**

None

#### **4. Approval of meeting minutes**

Minutes of the Accessibility Advisory Committee meeting held on November 19, 2019 had been circulated.

Moved by Bryan Cuerrier

Seconded by Karen Kitchen

“That the Minutes of the Accessibility Advisory Committee meeting of November 19, 2019 be approved.”

**- Carried -**

## **5. Correspondence**

There was no correspondence at this meeting.

## **6. Deputations**

There were no deputations at this meeting.

## **7. Items for discussion**

### 7.1 Mobility Bus survey updates

Accessibility Coordinator reviewed a summary of the notable results from the Mobility Bus public survey. Committee discussed survey results including limitations, strategies for follow-up, and possibility for ongoing rider feedback. Committee also discussed accessibility and inclusive use of both the specialized and conventional service systems.

Paul Buck touched on several accessibility related projects and improvements that are already taking place or in planning stages for Belleville Transit. Sarah also reviewed with the Committee the City’s transportation responsibilities under the Accessibility for Ontarians with Disabilities Act, 2005. Paul followed up with information on how Belleville Transit is working to meet these accessibility standards.

Focusing on the Mobility Bus, the Committee identified the main service gaps as access to customer service and ease of booking or modifying a booking, meeting demand and service hour needs, inefficient use of booking and route scheduling system, and the evening and weekend supplemental service. Recommendations for addressing these barriers were discussed and agreed on.

Accessibility Coordinator will formalize recommendations for Committee approval. Once approved, recommendations will be submitted to Paul

Buck for consideration as part of Belleville Transit's internal review of the Mobility Bus service

## 7.2 National AccessAbility Awareness Week

National AccessAbility Awareness Week starts on the last Sunday of May. Councillor Thompson mentioned that the Committee has previously discussed organizing an accessibility awareness, education, and outreach event, and suggested this may be an ideal time to host something. The Committee unanimously supported this idea. Accessibility Coordinator was asked to initiate plans with the City, and Committee members are to bring ideas to be discussed at the February meeting

## **8. New Business**

Committee Chair, Councillor Thompson advised that Councillor Kelly McCaw has stepped down from serving on the Committee. Citizen member, Don Carr has also stepped down and the process has been started to obtain his replacement.

## **9. Next Meeting**

The next Accessibility Advisory Committee meeting will be scheduled for Tuesday February 18, 2020 at 1:00 pm, location to be confirmed.

## **10. Adjournment**

Meeting adjourned at 12:50 pm

Moved by David Globe

Seconded by Karen Kitchen

"That the Accessibility Advisory Committee Meeting be adjourned."

**- Carried -**