



Accessory Dwelling Units in Existing Housing and Detached Accessory Buildings Rebate

Program 5 Application Criteria:

One of the following application timelines applies:

A complete application is submitted before the Building Permit is issued
OR;

A complete application is submitted within 12 months of Building Permit
being issued for the ADU, and provided that substantial occupancy is
received on or after December 18, 2024.

Proof that the main dwelling unit is owner-occupied at the time of approval.

Program 5 Post Approval Criteria:

The following information must be submitted within 6 months of substantial
occupancy to the satisfaction of the Direction of Engineering and Development
Services:

A signed lease agreement;

Proof of first and last month's rent (e.g. cleared cheques); and

Your tenant's contact information.

Additional Considerations:

The ADU must not be used for short-term accommodations (e.g. Airbnb, VRBO, or
similar sites) for the next 5 years. If it is, the rebate must be paid back to the City.

Applicants are encouraged to confirm requirements with the City before applying:

Applicant/Agent Signature: _____

Date: _____