



*City of Belleville*

**Engineering & Development Services Department**

**Approvals Section**

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## **Notice of Public Meeting**

### **Minor Variance Application**

6 Boswell Street, Belleville, ON

File No.: A 4/24

City of Belleville Committee of Adjustment

Thursday, March 21, 2024 at 3:30 P.M.

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**The Committee of Adjustment Meeting will be conducted  
in-person in Council Chambers at City Hall.**

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**A Public Meeting, as noted above, will be held on March 21, 2024 at 3:30 P.M. to consider an application under Section 45 of the Planning Act submitted by Three Hills Engineering on behalf of Meave Phillips.**

This application proposes an expansion to a non-conforming single detached dwelling that would increase the height of the roof from the existing height of approximately 21.5 feet (6.6 m) to approximately 23 feet (7.0 m). The applicant further wishes to construct a second floor above the existing rear addition that would be cantilevered approximately 1.21m to the north from the existing rear addition, and to modify the roof line at the rear with proper eaves that will extend closer to the south property line.

A location map is shown on APPENDIX1, attached.

As per the requirements of the Planning Act, this application is confirmed to be complete. Additional information relating to the proposed minor variance application in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act is available by contacting the Approvals Section by telephone, mail or e-mail at the address below, or by visiting: [belleville.ca/DevelopmentApplications](http://belleville.ca/DevelopmentApplications).

#### **How to watch a meeting:**

All committee meetings will be streamed live, available on the Belleville City Hall YouTube channel ([youtube.com/BellevilleCityHall](https://youtube.com/BellevilleCityHall)). The video will also be posted online following the meeting in the event you were unable to watch it live at the time it occurred.

## **How to participate in a meeting:**

### **1. In-person**

For those wishing to attend, the meeting will be held in Council Chambers at City Hall. If you wish to speak about an application, please arrive 15 minutes prior to the meeting as you will be requested to sign-in

### **2. Written comments (via email or in writing) before a meeting**

Residents are encouraged to make written comments or submissions before the scheduled meeting with the committee by emailing [planning@belleville.ca](mailto:planning@belleville.ca) or in writing to the Secretary-Treasurer of the Committee of Adjustment by mail at: Belleville City Hall, 169 Front Street, Belleville, K8N 2Y8.

## **How to ask a question during the meeting:**

Members of the public will be able to provide comments and ask questions during the meeting. The Chair of the meeting will open the floor to questions or comments from members of the public after the application has been introduced and the applicant or their agent has answered any initial questions from the Committee. Each member of the public wishing to speak will be allocated up to five (5) minutes in which to provide comments and/or questions regarding the application.

Any person may attend this meeting and/or make written or verbal representation either in support of or in opposition to this application using methods explained above, or you may be represented by counsel for that purpose.

## **How to be notified of the decision:**

If you wish to be notified of the decision of the City of Belleville Committee of Adjustment in respect of this application, you must submit a **written** request by emailing [planning@belleville.ca](mailto:planning@belleville.ca) or in writing to the Secretary-Treasurer of the Committee of Adjustment by mail at: Belleville City Hall, 169 Front Street, Belleville, K8N 2Y8.

## **Personal Information Disclaimer:**

Personal information collected as a result of this public process is collected under the authority of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Planning Act, and all other relevant legislation, and will be used to assist in making a decision on this matter. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions and comments collected will form part of the public record which will be made available, at the meeting, through requests, and through the website of the Corporation of the City of Belleville. Questions regarding the collection, use and disclosure of this personal information may be directed to the Secretary-Treasurer of the Committee of Adjustment, 169 Front Street, Belleville, Ontario K8N 2Y8.

**For more information:**

For more information, please contact the Approvals Section, Engineering & Development Services Department by email: [planning@belleville.ca](mailto:planning@belleville.ca) or by telephone: 613-967-3288.

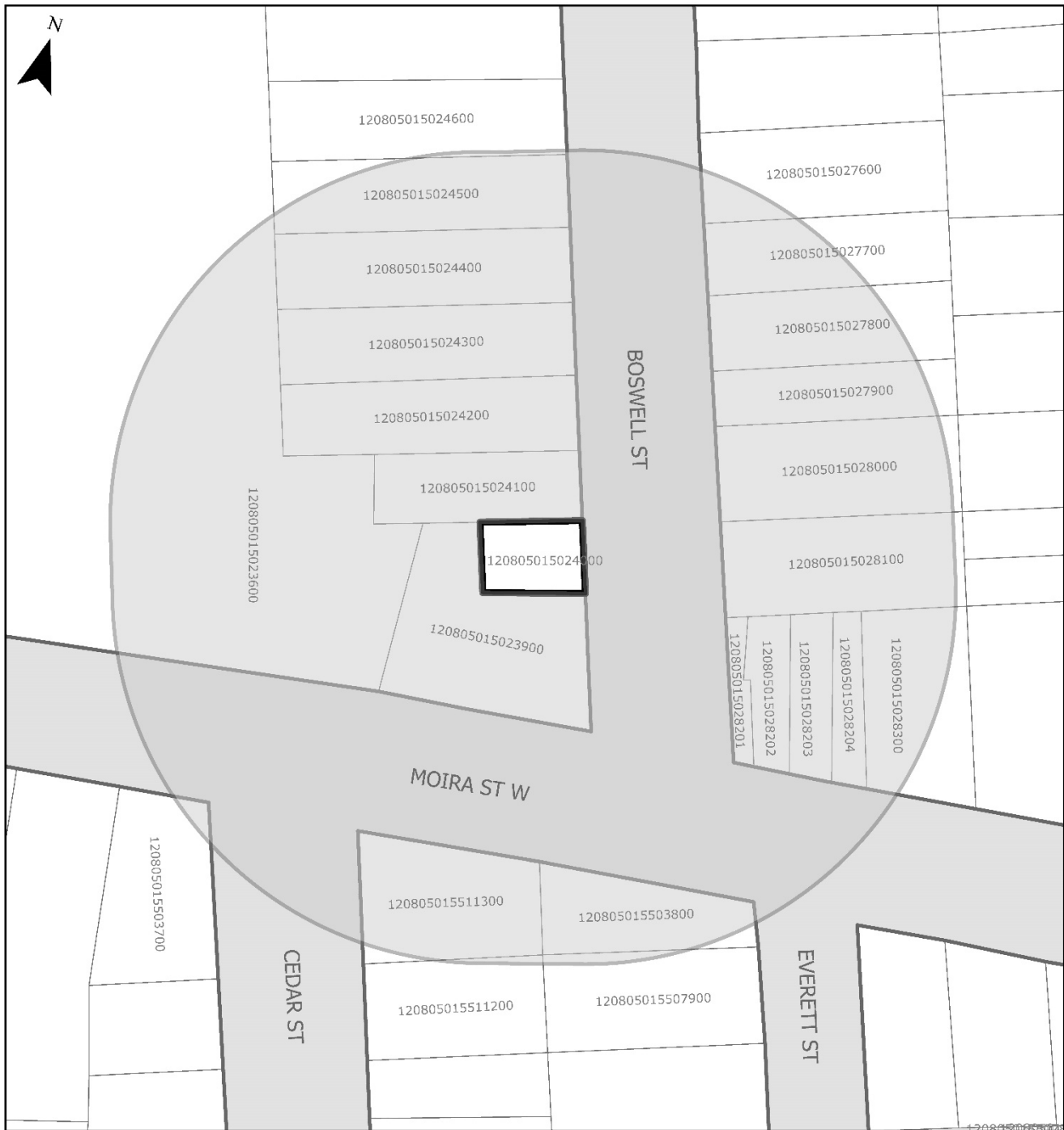


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DATED at the City of Belleville this 29<sup>th</sup> day of February, 2024.

# APPENDIX 1



ENGINEERING & DEVELOPMENT  
SERVICES DEPARTMENT

APPLICATION NO:  
**A 4/24**  
6 BOSWELL STREET

## LEGEND

SUBJECT LANDS

NOTIFICATION AREA

