



Program 3: Accessibility Top-Up Rebate

What is the intent of the program?

The purpose of the program is to increase the supply of accessible rental units by offering an added financial incentive for pursuing universal design standards. A successful applicant of this program would be eligible to receive a maximum rebate of \$5,000 for any new rental unit that is designed to be barrier-free, beyond the minimum requirements of the Ontario Building Code (i.e., accessible for persons with disabilities).

Are you eligible to apply?

You are eligible to apply for CIP Program 3, if:

Your property is located anywhere in the City of Belleville;

You have gone through pre-consultation with City staff to discuss requirements for a complete application;

You are applying for this rebate in combination with another housing incentive program in this CIP to build a new rental unit;

You commit to submitting a complete Building Permit application within six (6) months of receiving approval in principle under this program (i.e., your project is “shovel-ready”); and,

You have not yet made your application for a Building Permit.

If your application is approved, how do you get the incentive?

To receive the incentives for CIP Program 3:

The City had received your complete “CIP Program 3” application in writing, before you have made an application(s) for Building Permit approval;

You have entered into an agreement with the City;

You have built a new rental unit;

You have spent at least \$3,000 in construction costs on **barrier-free** features for the new residential unit;

The unit(s) created:

are designed to be barrier-free in accordance with the *Accessibility for Ontarians with Disabilities Act* during the building permitting stage and at building occupancy, and as confirmed by the CBO (or their designate); and,



if **affordable**, are in accordance with the CIP’s definition of **affordable** (see Part 5 – Definitions); and,

The City has received:

Professionally prepared drawings to a scale that have been approved by the City’s CBO (or their designate), illustrating the nature of the proposed **barrier-free** features;

Proof that the renovations have been completed in compliance with the Ontario Building Code and the terms of any other agreements with the City;

Proof of paid invoices for construction costs within one year of the latest invoice date, which:

are clearly associated with the barrier-free features of the newly created unit; and,

total at least \$3,000;

Photographs that show all of the as-built **barrier-free** features in the finished unit; and,

Proof that the unit(s), if **affordable**, meet(s) the CIP’s definition of **affordable**, along with a signed copy of this CIP’s Section 3.2 as part of your application package, to indicate that you have read and understood all conditions specific to affordable housing.

Additional Considerations

- The incentives offered through this CIP program can be enhanced with HAF funding. Refer to CIP **Program 15** (Housing Accelerator Fund Enhancement).
- If any of the residential units provided are **affordable** housing units, the City will require that the applicant meets the conditions set out in Part 3 (General Conditions), particularly in **Section 3.2** (Specific Conditions for Affordable Housing Programs) of this CIP.
- The City may establish a guideline on the **barrier-free** features that are eligible as construction costs to be rebated under this program.

By signing below, the Applicant/Agent confirms review and understanding of the requirements for Program 3: Accessibility Top-Up Rebate

Applicant/Agent Signature: _____

Date: _____