



## Program 2: Accessory Dwelling Units Rebate

### What is the intent of the program?

This program is intended to help owners pay for their home by accessing rental income, while providing much-needed rental housing to the City. A successful applicant of the program could receive up to a maximum of \$20,000 for three new **Accessory Dwelling Unit (ADU)** on an eligible property that permits a single-detached, semi-detached, or townhouse.

New ADUs can be created:

- In a newly-built home;
- In an existing home; or,
- on the same property as an existing home, as a **Detached Accessory Building**.

Up to three ADUs may be rebated on any eligible property with the following funding, outlined in **Table 1** below:

**Table 1: Maximum Rebates Offered for ADUs**

Number of Accessory Dwelling Units	Maximum Rebate
First ADU	\$5,000
Second ADU	\$5,000
Third ADU	\$10,000

### Are you eligible to apply?

You are eligible to apply for CIP Program 2, if:

Your property is located anywhere in the City of Belleville;

You have gone through pre-consultation with City staff to discuss requirements for a complete application; and,

At the time of application, you have:

- Obtained a Building Permit for the ADU(s) issued by the City no later than December 1, 2027; and,
- Been granted occupancy for the ADU(s) and had the permit closed by the CBO or their designate before December 1, 2028.



## **If your application is approved, how do you get the incentive?**

To receive the incentives for CIP Program 2 (general requirements):

The City has received your complete “CIP Program 2” application in writing;

You have entered into an agreement with the City;

You have no outstanding taxes, charges, or orders issued by the City on the property;

You have no construction liens on the property

You have completed construction of the ADU(s) and submitted the following information to the City:

- Proof that the work is completed (e.g., occupancy permit);
- Proof of substantial occupancy (e.g., a signed lease agreement);
- Proof of first and last month’s rent (e.g. cleared cheques); and,
- Your tenant’s contact information.

## **In addition to the general requirements noted above, if you create ADU(s) in a newly-built home:**

You have submitted the following:

- Proof of purchase; and,
- A Tarion certificate.

## **Additional considerations**

- The incentives offered through this CIP program can be enhanced with HAF funding. Refer to CIP Program 15 (Housing Accelerator Fund Enhancement).
- Property owners are not required to be the primary occupant on site to be eligible for this rebate.
- The ADU must not be used for short-term accommodations (e.g. Airbnb, VRBO, or similar sites) for the next 10 years. If it is, the rebate must be paid back to the City.
- Applicants are encouraged to confirm the specific requirements with the City before applying.

By signing below, the Applicant/Agent confirms review and understanding of the requirements for Program 2: Accessory Dwelling Units Rebate.

Applicant/Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_