



City of Belleville Election Office
169 Front Street
Belleville, ON, K8N 2Y8
613.967.3200 ext. 3925
www.belleville.ca/elections
Use Your Vote – It Counts

Personal Identification Number (PIN) Q & As

What is a Personal Identification Number (PIN)?

A PIN is a unique multiple digit number assigned to each elector to provide security for access to the Voting System.

How do I get a PIN number?

Eligible Electors that are included on the Voters' List will automatically receive a Voter Information Letter in early October that will include a website link, telephone number and a randomly generated Personal Identification Number (PIN number) that will allow you to vote either by internet or telephone.

I am not on the Voters List and did not receive a Voter Information Letter. How do I get added to the List and receive my PIN so that I can vote?

Eligible Electors can only be added to the Voter List by appearing in person and will be required to complete a EL15 Form (Application to Amend the Voters List) and show proof of ID. Election Staff will add you to the List and provide you with a Voter Information Letter which will contain your PIN to proceed with voting. Eligible Electors are encouraged to attend one of the following Voter Assistance Centres on October 18, 19, 21 and 22, 2022 between the hours of 12:00 p.m. to 6:00 p.m. and on Voting Day between the hours of 10:00 a.m. and 8:00 p.m.

Quinte Sports & Wellness Centre
265 Cannifton Road
Belleville, ON K8N 4V8

Thurlow Community Centre
516 Harmony Road
Corbyville, ON K0K 1V0

If these dates and times are not convenient, you can visit City Hall at 169 Front Street, Belleville during regular working hours 8:30 a.m. to 4:30 p.m.

I am on the Voters List but did not receive my Voter Information Letter.

The following options are available:

In Person

You can attend one of the Voter Assistance Centre(s), verify your identity by showing a piece of ID to an Election Official and answer a security question (such as your date of birth).

By Email

You can email elections2022@belleville.ca and provide a scan or photo of your ID.

By Telephone

You may call the Election Help Desk at City Hall and Election staff will ask you to answer a security such as your date of birth and address or to provide the names of any other eligible electors in the household and their dates of birth.

Depending on the option selected, you will be provided with your Voter Information Letter containing your PIN number. For example if you requested by Email your response will be sent by Email.

I have received my PIN and my PIN is assigned an incorrect Ward and/or School Board Support, how do I correct this information?

The following options are available:

In Person

You can attend one of the Voter Assistance Centre(s), verify your identity by showing a piece of ID to an Election Official and answer a security question (such as your date of birth).

By Email

You can email elections2022@belleville.ca and provide a scan or photo of your ID.

By Telephone

You may call the Election Help Desk at City Hall 613-967-3200 ext. 3925, Election staff will ask you to answer a security such as your date of birth and address or to provide the names of any other eligible electors in the household and their dates of birth.

Election Staff will correct the information and provide you with a new PIN number.

I tried to use my PIN and the Voting System has determined that it has already been used, how do I obtain a new PIN number?

You can attend the Voter Assistance Centre and prove to the satisfaction of the Election Official that you did not vote and require a new PIN. If the Election Official believes that all questions have been answered truthfully and satisfactorily, they may provide you with a new PIN and reset your status in the Voting System to allow a second vote upon completion of the Application to Replace Stolen Voter Information Letter form (SV02).

Need more information?

The City website: www.belleville.ca contains official election information and is the key resource for voters and candidates. It contains detailed information on internet and telephone voting. The Clerk's Department is also available during regular office hours with information and assistance. Contact them at elections2022@city.belleville.on.ca or 613-967-3200 ext. 3925.

