



Definitions

Municipal Election Clerk's Procedure 02-26
Municipal Elections Act, 1996
May 29, 2026

Definitions

Act – the Municipal Elections Act, 1996, S.O., 1996, c. 32, as amended.

Ballot – either an image on a computer screen of a Ballot card containing spaces in which an Elector marks their vote; or when voting in-person, a Paper Ballot in which an Elector marks their vote using a Ballot marking pen; or an audio ballot when voting by telephone.

Candidate – a person who has been nominated under Section 33 of the Act.

Certified Candidate – a Candidate whose nomination has been certified by the Municipal Clerk under Section 35 of the Municipal Elections Act.

City Hall – the City of Belleville Administration Centre, located at 169 Front Street, Belleville, Ontario.

Clerk – the City Clerk of the City of Belleville who is responsible for conducting this election under the authority of the Municipal Elections Act. The City Clerk is also the Returning Officer.

Election Day – the final day on which the vote is to be taken in an election and shall be until 8:00 p.m. on that day. Election Day in a regular election is the fourth Monday in October – October 26, 2026. May also be referred to as "Voting Day".

Election Official – individuals appointed in writing by the Clerk to assist with the administration, management, security and control of the Election.

Elector – a person who is entitled to be an Elector at an election held in the local municipality, if on Election Day they meet the qualifications outlined in Section 17(2) and 17(3) of the Act.

Friend – a person who has been requested by an Elector to assist them in the voting process in accordance with the Act.

Internet Voting System – an alternative voting method authorized by By-law No. 2025-49 whereby Electors shall be entitled to vote over the internet using a secure voting system to cast their vote.

Neuvote Systems Inc. – the Voting Service Provider for the City of Belleville's 2026 Municipal Election voting methods, being Internet and Telephone Voting and Paper Ballots using Vote Tabulators.

Personal Identification Number (PIN) – a unique multiple digit number assigned by the Voting Service Provider to each Elector to provide security for access to the voting system.



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Preliminary List of Electors – a list of eligible Electors for the City of Belleville compiled by the Chief Electoral Officer (Elections Ontario) as required under Section 19 of the Act.

Proof of Identification – acceptable forms of ID that will validate an Elector's name and qualifying address as prescribed in O.Reg 304/13.

Scrutineer – an individual, appointed in writing by a Certified Candidate, using the Form prescribed by the Clerk, to represent them during the voting process.

Vote Tabulator – a device that optically scans a specified area on a paper Ballot to read the mark(s) and tabulate the results.

Voter Assistance Centre (VAC) – a designated physical location provided by the City of Belleville, to be open on specified dates and times as established by the Clerk, to assist Electors with the voting process or other general election inquiries, including revisions. The Voter Assistance Centres are located at Quinte Sports and Wellness Centre, 265 Cannifton Road, Belleville, Ontario and the Gerry Masterson Community Centre, 516 Harmony Road, Corbyville, Ontario. The VAC shall include the physical building and the entire property on which the VAC is situated and shall be treated as such place identified in accordance with Section 48 of the Act.

Voters' List – the Preliminary List of Electors, as corrected by the Clerk, under the provisions of Section 22 of the Act.

Voting Day – means the same as "Election Day".

Voter Information Letter (VIL) – letter in a sealed envelope containing a Personal Identification Number (PIN) for each person on the Voters' List or who has completed an application, duly approved by an Election Official, for inclusion on the Voters' List, a telephone access number and internet address for voting, a Voter Assistance Centre address and times for assistance and may include a list of Certified Candidates for office. These envelopes shall be mailed individually, or hand delivered as required, to every person on the Voters' List.

Voting Kiosk – a physical internet-enabled device at a Voter Assistance Centre location which permits Electors to cast a Ballot on the Internet Voting System during the Voting Period.

Voting Period – the defined period of time that Electors may cast their vote, using the approved voting methods for the 2026 Election. The Voting Period shall commence at 9:00 a.m. on October 15, 2026 and end at 8:00 p.m. on October 26, 2026.