

Building Permit Application Plot Plan

NAME	ADDRESS
SUBDIVISION (PHASE)	LEGAL DESC.
ZONE	BY-LAW <i>(Staff Only)</i>
LOT AREA m² / ft²	<i>Permitted</i> <i>(Staff Only)</i>
BLDG FOOTPRINT m² / ft²	<i>Permitted</i> <i>(Staff Only)</i>
LOT COVERAGE %	<i>Permitted</i> <i>(Staff Only)</i>
DRIVEWAY WIDTH m / ft	<i>Permitted</i> <i>(Staff Only)</i>
BUILDING HEIGHT m / ft	<i>Permitted</i> <i>(Staff Only)</i>

SCALE: _____

POLICY PLANNING
SECTION APPROVAL

ZONING: _____
GRADING: _____

DATE (YYYY-MM-DD): _____
DATE (YYYY-MM-DD): _____

Guide to Plot Plan Preparation

Each application for a building permit must be accompanied by a plot plan in the municipality's standard format and shall be drawn to scale and the scale shall be noted on the plot plan form. Incomplete applications or non-standard formats will not be accepted.

THE PLOT PLAN IS REQUIRED TO SHOW:


- All items noted in the legend as applicable.
- Address and street name.
- All Lot dimensions.
- Building setbacks to all lot lines.
- Setback of deck and/or porch to all abutting lot lines
- Building footprint (including decks).
- Lot coverage.
- Building entrance location(s).
- Walkout basement entrances / stairwells.
- Service locations including well and on-site sewage system and required separation distances as applicable.
- Driveway including driveway width.
- Retaining walls.
- Proposed elevations at lot corners, garage floor, apron around house and all swales.

SUBMITTAL PROCEDURE:

PRIOR TO SUBMISSION OF YOUR APPLICATION TO CONSTRUCT OR DEMOLISH TO THE BUILDING SECTION –

PLEASE ENSURE THAT YOUR PLOT PLAN IS REVIEWED AND SIGNED AS APPROVED BY THE PLANNING SECTION IN ORDER NOT TO DELAY PROCESSING OF YOUR BUILDING PERMIT APPLICATION.

LEGEND:

↑	North Arrow	--OHH--	Overhead Hydro
←	Building Entrance	--WAT--	Water Service
▲W	Well	--SAN--	Sanitary Service
 S	Septic System	<u>100.7</u>	Proposed Grade