



## **Preliminary List of Electors / Voters' List**

Municipal Election Clerk's Procedure 06-26

Municipal Elections Act, 1996

May 29, 2026

The Preliminary List of Electors shall be provided by the Chief Electoral Officer (Elections Ontario) in an electronic format. The List shall be reviewed by the Clerk and obvious errors shall be corrected as permitted under Section 22 of the Act, and the List shall be approved for use as the Voters' List on or before September 1, 2026.

The Voters' List shall contain the name and address of each person who is entitled to be an Elector in the City of Belleville as well as additional information needed by the Clerk to determine the offices each Elector is entitled to vote for. The Clerk shall, to the best of their ability and legislative authority, ensure that an Elector's name appears on the Voters' List for the municipality only once.

In accordance with Section 23 of the Act, and if the Candidate has submitted a written request to receive the Voters' List on the Form established by the Clerk, access to the List shall be provided to Candidates by way of an online Candidate Portal. Any other parties under the Act, who are entitled to receive a copy of the List, shall receive it by way of a secure, electronic file as determined by the Clerk, and only if the List is requested in writing by such parties.

All Certified Candidates shall be entitled to receive only the portion of the Voters' List they are entitled to. Candidates must ensure that any copies of the List are securely destroyed at the conclusion of the Election and not used for any other purpose than the 2026 Municipal Election in accordance with the Act.

In accordance with Section 27 of the Act, Certified Candidates may access the Candidate Portal to view the interim list of changes to the Voters' List. Candidates may also view the name of each person who has voted, during the Voting Period, in accordance with Section 43 of the Act, by way of the Candidate Portal. This capability cannot provide Candidates, their designate(s), or Election Staff with information on how an Elector has voted; only whether or not the Elector has voted in the Election. Candidate Portal access to the Voter's List will expire on October 26, 2026 at 7:55 p.m.

The Voters' List may be amended by Electors who submit the prescribed Application to Amend Voters' List from September 1, 2026 up to the close of voting on Election Day, October 26, 2026. Such Application to Amend the Voters' List may be facilitated using an online portal approved by the Clerk, and/or in-person at specific locations established by the Clerk, including City Hall, a Special Voting Location, and/or a Voter Assistance Centre on Election Day.

A person filing an Application to Amend the Voters' List shall be required to furnish Proof of Identification in accordance with Ontario Regulation 304/13. When using the online portal, the applicant's ID shall be uploaded electronically as part of their application and will be reviewed by an Election Official who must be satisfied with the identification prior to adding or amending the Elector's information on the Voters' List.



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The Voters' List can only be used for election purposes and shall not be placed or posted in a public area. The Voters' List will be maintained electronically to reflect any amendments and Electors shall be struck from the Voters' List at such time that they vote using the Telephone/Internet Voting System or when they are issued a Paper Ballot at a Voter Assistance Centre. All updates to the electronic Voters' List are in real time.